



Delivering complex capital projects with high-level management services and tools to ensure Capital Cost Reduction Strategies and on-time schedule delivery.

## Contracts Management and Procurement

GPDS offers contracts management services ranging from the beginning of planning contract terms to settling claims at the end of the process and everything in between. Depending on your company's needs, we can tailor our assistance to seamlessly integrate with your existing team members. GPDS provides contracts managers who can assist with contract formation by:

- Liaising with your executive team
- Collaborating with engineering, operations, construction contractors, and owner's legal, insurance, and supply chain personnel
- Defining work packages with engineering and project controls
- Ensuring necessary terms and conditions are included in contracts
- Providing a robust supplier and contractor data base that capitalizes on key meta data such as in-state contractors, diversity goals, and proven experience
- Preparing bid tabulations and recommendations
- Conducting analyses of contractors' financial and management systems
- Negotiating contracts focused on capital cost reduction on behalf of owners

After contracts are awarded, GPDS provides support for ongoing contracts management and close out through oversight, planning and reporting. We will:

- Provide accurate and timely information
- Measure performance
- Ensure contracts comply with delegation of authority
- Improve work processes based on performance metrics
- Manage changes over the life of the project
- Assist with claims avoidance and settlement
- Resolve disputes
- Coordinate with Document Controls to collect and organize all documents over contract lifecycle

GPDS provides oversight, management, and quality assurance for procurement activities. We can staff, manage, and train personnel who will establish, develop, and maintain procurement systems, standards, processes, and policies. Our team members will collaborate with various teams, disciplines, and partners to define and plan procurement's responsibilities. To ensure timely and conforming delivery of contract goods and services, we:

- Ensure the procurement process complies with delegated lines of authority
- Assist the development of necessary contract formats, including service, large contractor, package specific, and procurement packages contracts.
- Enforce procurement processes that complies with quality assurance procedures
- Develop KPI metrics to track and monitor procurement performance
- Engage in monthly project procurement reviews
- Ensure materials meet specifications/quality standards
- Expedite orders for on-time delivery
- Identify and interface with contractors to correct variances

**GPDS Director of Contracts Management, Rita Foord** brings exceptional depth to your capital project. Rita has 37 years of extraordinary experience with large, easily recognizable mining companies. She brings knowledge of each step of the project to bear and can assist with everything from planning to completion. But what defines her is her strength as a team player. She refuses to claim individual credit and says every success is a team effort. She is an effective liaison between GPDS and your executive team as well as collaborating with engineering, operations, and construction contractors. Her focus on working as part of a team fits firmly within the GPDS ethos. We are team builders. Our team members will seamlessly integrate with yours to provide assistance when and where you need it.

